

Subject: MINUTES OF – 37th MEETING OF PROCUREMENT COMMITTEE NO. 1 (PECTAA)

Date & Time: 29.01.2026 at 10:30 AM

Venue: Committee Room of former QAED building, PECTAA

Participants: Barrister Usama Fazal, MPA (PP-206), Khanewal, Member of PECTAA (Online Participant); Dr. Maliha Uroos, Managing Director (Operations), PECTAA; Ms. Freeha Kanwal, Deputy Director (M &E), PMIU; Muhammad Asif Iqbal, Senior Law Officer, SED; Mr. Asad Ali, Director (Procurement), PECTAA; Mr. Karam Hussain, Director (Finance), PECTAA; Mr. Muhammad Akhtar Butt, Deputy Director (F&R), PECTAA; Mr. Faisal Manzoor Deputy Director (Paper Quality), PECTAA; Mr. Umar Ali Deputy Director (Inventory), PECTAA.

Representatives of the bidding firms (*Annex-A*).

The meeting started with the recitation from the versus of Holy Quran. The Chair welcomed all the Committee Members. Following agenda items were discussed:

Agenda Item No.1 PRE-BID MEETING FOR PROCUREMENT OF SECURITY LABELS FOR SINGLE TEXTBOOKS AND PRACTICAL NOTE BOOKS THROUGH FRAMEWORK CONTRACT FOR ACADEMIC SESSION 2026-27 (10:30 A.M.)

- 1.1 No representative from the bidders' side attended the meeting, and no queries were raised.
- 1.2 All the terms and conditions for Procurement of Security Labels for Single Textbooks and Practical Note Books through Framework Contract for Academic Session 2026-27, remained unchanged.

Agenda Item No.2 PRE-BID MEETING FOR PROCUREMENT OF TITLE COVERS FOR SINGLE TEXTBOOKS AND PRACTICAL NOTEBOOKS ETC. THROUGH FRAMEWORK CONTRACT, AND TITLE COVERS FOR TEXTBOOKS FOR LITERACY AND NON-FORMAL BASIC EDUCATION DEPARTMENT AND PUNJAB EDUCATION FOUNDATION FOR ACADEMIC SESSION 2026-27 (11:00 A.M.)



**Discussion/
Recommendations:**

Sr. No.	Points / Queries raised by the prospective bidders/ their representatives	Response of the Procurement Committee
1.	The prospective bidders requested to extend the Schedule of Supplies particularly for first instalment.	"Not-Agreed"
2.	Please clarify whether a hard copy of the technical bid needs to be submitted.	<p>It was clarified that a hard copy of the technical bid would not be required. However, as per Clause 7.1(a) of the ITB in the Bidding Documents, only the following items were required to be submitted physically in the tender box:</p> <ul style="list-style-type: none"> i. Coated Bleached Board / Art Paper samples ii. Original instrument of Bid Security iii. Original instrument of Coated Bleached Board / Art Paper samples testing fee
3.	Clarification was sought regarding the GSM of Coated Bleached Board to be used for printing title covers, as the instructions in the Bidding Documents appear contradictory: whether title covers for single textbooks of PECTAA should be printed on 208–220 GSM, and those for Literacy and Non-Formal Basic Education (NFBE) and Punjab Education Foundation (PEF) on 190 GSM, since information on pages 61 and 63 contradicts that on page 67.	<p>The confusion regarding the GSM of Coated Bleached Board in the Bidding Documents arose due to a typographical error on page 67 of the Bidding Documents. For clarity, there are two distinct categories of title covers:</p> <ul style="list-style-type: none"> • Title covers for single textbooks of PECTAA, which are required to be printed on 208-220 GSM. • Title covers for textbooks of Literacy and Non-Formal Basic Education (NFBE) and Punjab Education Foundation (PEF), which are required to be printed on 190 GSM. <p>This clarification confirms that the above GSM specifications are correct for the respective categories.</p>

In the view of above, following corrections/ clarifications of Bidding Documents are provided:

Acc

[Handwritten signature]

[Handwritten signature]

[Handwritten signature]

Clause No. of Bidding Documents	Page No. of Bidding Documents	Written in Bidding Documents	Read as hereunder
<p>Clause 1 (b), Procurement of Bleached Board/ Art Paper, Production Capacity Evaluation Form for Bidder, Technical Bid Proforma, Section-V of Bidding Documents</p>	<p>67</p>	<p>When participating in lot(s) of Title Covers for Textbooks of PEF and Literacy and NFBE Department for the Academic Session 2026-27, the bidder shall submit along with the Technical Bid minimum 03 set of Coated Bleached Board samples of different Manufactures consisting of a minimum ten (10) sheets of Size 20"x30"/208-220GSM, in accordance with specifications mentioned in the Bidding Documents, as specimen along with Manufacturer certificate/Authorized Dealer certificate (along with dealership certificate).</p> <p>Additionally, when participating in lot(s) of Single Textbooks through frame work contract for the Academic Session 2026-27, the bidder shall submit along with the Technical Bid minimum 03 set of Coated Bleached Board samples of different Manufactures consisting of a minimum ten (10) sheets of 20"x30"/190GSM or 23"x36"/190GSM, in accordance with specifications mentioned in the Bidding Documents, as specimen along with Manufacturer certificate/Authorized Dealer certificate (along with dealership certificate).</p>	<p>When participating in lot(s) of Title Covers for Textbooks of PEF and Literacy and NFBE Department for the Academic Session 2026-27, the bidder shall submit along with the Technical Bid minimum 03 set of Coated Bleached Board samples of different Manufactures consisting of a minimum ten (10) sheets of Size 20"x30"/190 GSM, in accordance with specifications mentioned in the Bidding Documents, as specimen along with Manufacturer certificate/Authorized Dealer certificate (along with dealership certificate).</p> <p>Additionally, when participating in lot(s) of Single Textbooks through frame work contract for the Academic Session 2026-27, the bidder shall submit along with the Technical Bid minimum 03 set of Coated Bleached Board samples of different Manufactures consisting of a minimum ten (10) sheets of 20"x30"/208-220 GSM or 23"x36"/ 208-220 GSM, in accordance with specifications mentioned in the Bidding Documents, as specimen along with Manufacturer certificate/Authorized Dealer certificate (along with dealership certificate).</p>

All other terms and conditions for Procurement of Title Covers for Single Textbooks and Practical Notebooks etc. through framework contract, and Title Covers for Textbooks for Literacy and Non-formal Basic Education Department and Punjab Education Foundation for Academic Session 2026-27, remained **unchanged**.

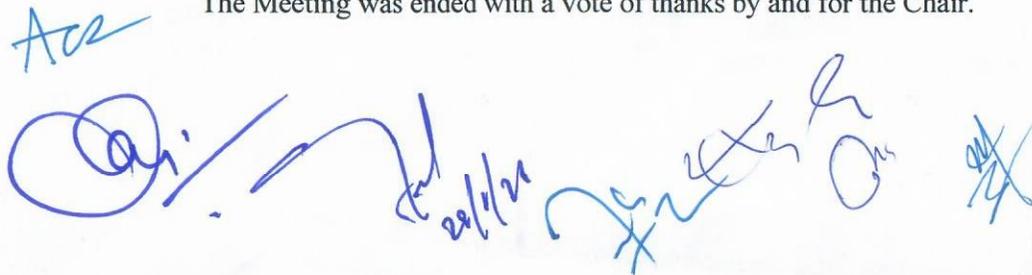
Agenda Item No.3 PRE-BID MEETING OF PROCUREMENT OF JACKETS/ TEXTBOOKS FOR ACADEMIC SESSION 2026-27 (INCLUDING REMAINING PACKAGES ALONGWITH TEXTBOOKS FOR LITERACY & NFBE DEPARTMENT AND PEF UNDER ALP) (11:30 A.M.)

**Discussion/
Recommendations:**

Sr. No.	Points / Queries raised by the prospective bidders/ their representatives	Response of the Procurement Committee
1	The prospective bidders requested to extend the Schedule of Supplies particularly for first instalment.	"Not-Agreed"
2	Please clarify whether a hard copy of the technical bid needs to be submitted .	It was clarified that a hard copy of the technical bid would not be required . However, as per Clause 7.1(a) of the ITB in the Bidding Documents, only the following items were required to be submitted physically in the tender box: i. Paper Samples, ii. Original Instrument of Bid Security, iii. Original Instrument of Paper Samples Testing Fee

All terms and conditions for procurement of Jackets/ Textbooks for Academic Session 2026-27, remained unchanged.

The Meeting was ended with a vote of thanks by and for the Chair.

Acc




(Faisal Manzoor)
Deputy Director (Paper Quality), PECTAA
(Co-opted Member)

(Umar Ali)
Deputy Director (Inventory), PECTAA.
(Co-opted Member)



(Muhammad Akhtar Butt)
Deputy Director (F&R), PECTAA
(Member)



(Ms. Freeha Kanwal)
Deputy Director (M &E), PMIU
(Member)



(Karam Hussain)
Director (Finance), PECTAA
(Member)

(Muhammad Asif Iqbal)
Senior Law Office, SED,
(Member)



(Asad Ali)
Director (Procurement), PECTAA
(Member/Secretary)



(Dr. Maliha Uroos)
Managing Director (Operations),
PECTAA
(Member)



(Online Participant)
(Barrister Usama Fazal)
MPA (PP-206), Khanewal
(Convener)